

Assignment of benefit: example agreement

Illustrative template for a bulk billed service. Use on paper, or as the basis for a digital form.

Illustrative example. Not legal advice, and not an official form. It shows the elements a bulk billed assignment of benefit agreement captures. Adapt it to your practice and services, and confirm your obligations against Services Australia's guidance before use. Services Australia has published its own template examples, including a bulk billed pre-assignment example for diagnostic imaging, on servicesaustralia.gov.au. Use those as your authoritative basis.

SERVICE AND PROVIDER

Servicing provider _____ Provider number _____
Practice _____ Date of service _____
Item number(s) or service _____

ASSIGNOR

Patient name _____ Date of birth _____
Medicare card number _____ Is the assignor the patient? Yes No
If no, assignor name and relationship (parent, guardian, carer) _____

THE ASSIGNMENT

I assign the Medicare benefit payable for the service(s) described above to the servicing provider as full payment for those services.

ACCEPTANCE BY THE ASSIGNOR

I have read the assignment above and I agree to it.

Assignor name (signed or typed) _____ Date of agreement _____

For the agreement to support a Medicare claim: the assignor (the patient, or a responsible person such as a parent, guardian or carer who would otherwise meet the cost) must complete the acceptance themselves. A person employed by the rendering practitioner cannot be the assignor. The record should reliably identify the assignor, be dated, and not be editable after the assignor accepts. Keep the completed agreement from the date of agreement.

Prepared by Trucell as an illustrative example, reflecting the direction of Services Australia guidance, the Health Insurance Act 1973, and the Health Insurance Legislation Amendment (Assignment of Medicare Benefits) Act 2024. This is not legal advice.